

	XBRL Excel Utility
1.	Overview
2.	Before you begin
3.	<u>Index</u>
4.	Import XBRL file
5.	Steps for Filing Corporate Governance Report
6.	Fill up the data in excel utility

#### 1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of Corporate Governance Report

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com)

#### 2. Before you begin

- The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility work: fine. Please first go through Enable Macro - Manual attached with zip file.

	3. Index	
1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
3	Composition of Committee	Annexure I - Composition of Committee
4	Meeting of BOD	Annexure I - Meeting of BOD
5	Meeting of Committees	Annexure I - Meeting of Committees
6	Related Party Transaction	Annexure I - Related Party Transaction
7	Affirmation	Annexure I - Affirmation
8	Website	Annexure II - Website
9	Annual Affirmation	Annexure II - Annual Affirmation
10	Annual Affirmation Continue	Annexure II -Annual Affirmation Continue
11	Annexure III	Annexure III
12	Signatory Details	Signatory Details

#### 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on Genenral information sheet.

### 5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats

Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has een furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML" to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report. - Save the HTML Report file in your desired folder in local system.

- To view HTML Report open "Chrome Web Browser"

- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file an submit the XML.

## 6. Fill up the data in excel utility

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
- 5. Select data from "Dropdown list" wherever applicable.
- 7. Adding Notes: Click on "Add Notes" button to add notes

Home Validate

Import XML

General information abo	ut company		
Scrip code	533553		
NSE Symbol	TDPOWERSYS		
MSEI Symbol			
ISIN	INE419M01019		
Name of the entity	TD POWER SYSTEMS LIMITED		
Date of start of financial year	01-04-2019		
Date of end of financial year	31-03-2020		
Reporting Quarter	Half Yearly		
Date of Report	30-09-2019		
Risk management committee	Not Applicable		
Market Capitalisation as per immediate previous Financial Year	Top 2000 listed entities		

Next

Enter the quarter ended date only

Prev

Home Validate

_																		
									Annexure I									
								Annexure I to be subn	nitted by listed entity on qu	uarterly basis								
								I. Compo	sition of Board of Directors									
Disclosure of notes on composition of board of directors explanatory  Add Notes																		
				Wether the list	ed entity has a Regular Chairpersor	Yes												
				Whether 0	hairperson is related to MD or CEC	No No												
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Initial Date of appointment	Date of Re- appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	entity (Refer	Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN
	Add	Delete				•												
1	Mr	Mohib N Khericha	AGMPK8152H	00010365	Non-Executive - Non Independent Director	Chairperson		04-08-1952	22-02-2000	12-08-2019			1	1		5 2		
2	Mr	Nikhil Kumar	ACIPK5127G	00062243		Not Applicable		17-08-1967	24-04-1999	17-01-2016			1	О		0 0		
3	Mr	K G Prabhakar	AAUPP5279L	07187463		Not Applicable		28-06-1956	20-05-2015	26-09-2018			1	o o		0 0		
4	Mr	Nithin Bagamane	AHXPB9872B	00136704		Not Applicable		22-08-1963	13-01-2011	01-04-2019		60	1	1		2 1		
5	Mr	Ravi Kanth Mantha	BSUPM9551R	03630968		Not Applicable		03-09-1972	02-12-2013	01-04-2019		61	1	1	:	1 0		
6	Ms	Prathibha Sastry	BAMPS6419L	01505172	Non-Executive - Independent Director	Not Applicable		20-08-1976	27-09-2017	26-09-2018		60	1	1	:	2 0		
Pr	:v	·			·			·	·				·		·			Next

Annexure 1

II. Composition of Committees

For this quarter kindly note the following points:

Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.

Date of Appointment can be any day upto September 30, 2019.
 Date of Cessation must be for the current quarter only, i.e. July

1 2010 to September 30 2010

Add Notes

ease enter DIN. After entering DIN. Name of Committee members and Category 1 of Directors shall be prefilled automatically

Aud	dit Committee Details											
			Whether t	he Audit Committee has a Regular Chairperson	Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks					
1	00136704	Nithin Bagamane	Non-Executive - Independent Director	Chairperson	12-08-2014							
2	00010365	Mohib N Khericha	Non-Executive - Non Independent Director	Member	12-08-2014							
3	03630968	Ravi Kanth Mantha	Non-Executive - Independent Director	Member	11-02-2015							
4	01505172	Prathibha Sastry	Non-Executive - Independent Director	Member	27-09-2017							
5												
6												
7												
8												
9												
10												

Disclosure of notes on composition of committees explanatory

## Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Non	nination and remuneration committee											
			Whether the Nomination and remu	neration committee has a Regular Chairperson	Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks					
1	00136704	Nithin Bagamane	Non-Executive - Independent Director	Chairperson	10-08-2017							
2	00010365	Mohib N Khericha	Non-Executive - Non Independent Director	Member	12-08-2014							
3	01505172	Prathibha Sastry	Non-Executive - Independent Director	Member	07-02-2018							
4												
5												
6												
7												
8												
9												
10												

### Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Stal	akeholders Relationship Committee										
			Whether the Stakeholders Rela	Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks				
1	00010365	Mohib N Khericha	Non-Executive - Non Independent Director	Chairperson	12-08-2014						
2	00136704	Nithin Bagamane	Non-Executive - Independent Director	Member	07-02-2018						

3	01505172	Prathibha Sastry	Non-Executive - Independent Director	Member	27-09-2017	
4						
5						
6						
7						
8						
9						
10						

Risk	tisk Management Committee											
			Whether the Risk Mana									
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks					
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Cor	porate Social Responsibility Committee											
			Whether the Corporate Social Respo	onsibility Committee has a Regular Chairperson	Yes							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks					
1	03630968	Ravi Kanth Mantha	Non-Executive - Independent Director	Chairperson	12-08-2014							
2	00062243	Nikhil Kumar	Executive Director	Member	08-08-2018							
3	07187463	K G Prabhakar	Non-Executive - Non Independent Director	Member	08-08-2018							
4	01505172	Prathibha Sastry	Non-Executive - Independent Director	Member	27-09-2017							
5												
6												
7												
8												
9												
10												

Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Prev

		A	nnexure 1			
III.	Meeting of Board of Directors					
	Disclosure of notes on meeting of board of direct	Add Not	tes			
Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
	Add Delete					
1	22-05-2019			Yes	5	2
2	12-07-2019	50		Yes	6	3
3	12-08-2019	30		Yes	6	3
Pre	ev					Next

<sup>\*</sup> to be filled in only for the current quarter meetings

	Annexure 1							
	IV. Meeting of Committees							
				Disclosure of	f notes on meeting o	of committees explanatory	Add Notes	
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reson for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
	Add Delete							
1	Audit Committee	22-05-2019				Yes		
2	Audit Committee	12-08-2019	81			Yes	4	3
3	committee	22-05-2019				Yes	3	2
4	committee	12-07-2019	50			Yes	3	2
5	committee	12-08-2019	30			Yes	3	2
6	Committee	22-05-2019				Yes	3	2
7	Committee	22-05-2019				Yes	3	1

Next

Prev

<sup>\*</sup> to be filled in only for the current quarter meetings

Validate

	Annexure 1				
V	V. Related Party Transactions				
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.		
1	Whether prior approval of audit committee obtained	Yes			
2	Whether shareholder approval obtained for material RPT	NA			
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes			
	Disclosure of notes on related	Add Notes			
	Disclosure of notes of material transaction	Add Notes			

Prev

Validate

	Annexure 1					
V	VI. Affirmations					
Sr	Subject	Compliance status (Yes/No)				
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes				
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 <b>a. Audit Committee</b>	Yes				
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.  b. Nomination & remuneration committee	Yes				
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.  c. Stakeholders relationship committee	Yes				
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.  d. Risk management committee (applicable to the top 500 listed entities)	NA				
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes				
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes				
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes				
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes				

Prev

	Annexure 1				
Sr	Subject	Compliance status			
1	Name of signatory	N Srivatsa			
2	Designation	Company Secretary and Compliance Officer			

Validate

	Annexure III				
III.	III. Affirmations				
Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.	
1	Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes		
2	Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes		
3	Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes		
4	Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes		
5	Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes		
	Any other information to be	Add Notes			

Prev

	Annexure III				
1	Name of signatory	N Srivatsa			
2	Designation	Company Secretary and Compliance Officer			

# Validate

Signatory Details		
Name of signatory	N. Srivatsa	
Designation of person	Company Secretary and Compliance Officer	
Place	Bangalore	
Date	14-10-2019	

Prev